

Minibus User Essential Information and Number



Minibus Details

The Minibus is a Peugeot Boxer Minibus Lite with 17 seats. The Registration Number is – WA19 BFO

Log Book

The Vehicle Log Book **MUST** be fully completed for every journey.

Drivers

No person is allowed to drive the Minibus if:

- they have had an accident in the last 5 years (including fault and non-fault),
- has any motoring convictions,
- has a DVLA notifiable medical condition
- has any penalty endorsements on their licence.
- Drivers must be 25 or over and under 70.
- Drivers must have held their licence for a minimum of 2 years.

Breakdown

The Minibus is covered by AA Breakdown cover.

Call – 0800 389 1708 (UK)

Hi-Visibility Jackets

Located in the storage locker above the driver (accessed from the passenger compartment.) These **MUST** be worn by all persons in the event of a Breakdown.

Emergency Breakdown Kit

Located under the front seats. This contains a Warning Triangle, Jump Leads, Torch, Foot Pump and other useful items in the event of a breakdown.

Fire Extinguisher

This is located under the front passenger seats

First Aid Kit

This is located under the front passenger seats.

Vehicle Unattended

Whenever the Minibus is to be left unattended all windows must be closed, the steering wheel lock must be applied and the vehicle must be fully locked. Please ensure you check all doors have locked. The keys must also be removed from the vehicle.

Insurance

The Minibus is insured by QBE

- **Policy Number - 00053227MBP**
- **Name of Policyholder- Urmston & District Scouts**
- **Effective Dates – 00:00hrs on 15/07/25 to 23:59hrs on 17/07/25**

Telephone Numbers

- **Minibus Manager – Carole Knowles – 07788 522276**
- **District Lead Volunteer – Bob Wilson – 07966 430427**

Returning the Vehicle

When returning the vehicle you will need to:

- **Ensure the vehicle is filled with fuel. (Diesel)**
- **Meet with the Minibus Manager and complete the vehicle Checklist Form.**
- **Return the vehicle to the agreed location with the Minibus Manager.**
- **Return the keys vehicle checklist to the Minibus Manager**
- **Any excess mileage donations or condition charges will be deducted from the Security Deposit.**